



RISK ASSESSMENT

Date	09.12.2020
------	------------

Assessors name	Chris Moore, Mark Ryal	Review Date	Ongoing (weekly as per government guidelines)
----------------	---------------------------	-------------	---

Approved by	Adrian Jackson	Position	Chief Executive & Artistic Director	Date	09.12.20
-------------	----------------	----------	-------------------------------------	------	----------

Description of assessment	Coronavirus (COVID-19) – risk of infection from attending the theatre
---------------------------	---

Location details	Wolverhampton Grand Theatre, Lichfield Street, Wolverhampton, WV1 1DE
------------------	---

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of infection from cross contamination	Audience Theatre Staff	5	4	20	H	<ul style="list-style-type: none"> Anti-Viral spray applied to all auditorium seats between performances WGT staff disinfect all door handles, handrails, lift buttons before, during and after each performance 		5	1	5	L

						<ul style="list-style-type: none"> • Visual bag searches by Theatre Security on arrival • Bins located in prominent position; audience members encouraged to dispose of their own rubbish as they leave • A one-way system to be in operation to avoid cross contamination between others • Hand sanitising stations located in multiple locations around the theatre 					
--	--	--	--	--	--	---	--	--	--	--	--

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of infection between audience members during the performance	Audience Theatre Staff	5	4	20	H	<ul style="list-style-type: none"> • Audience capacity in the auditorium reduced • Seats numbers allocated by WGT after the sale to ensure seating plan is socially distanced • Seats allocated with a 2-metre gap either side and 1.5 metre gap in front and behind • All audience members to wear a face covering when inside • All audience members to be advised about face coverings when booking tickets • All public facing WGT staff to wear a face covering 		5	1	5	L

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of people with COVID-19 entering the premises	Audience Theatre Staff	5	3	15	M	<ul style="list-style-type: none"> All audience members advised not to attend if displaying symptoms at point of booking All audience advised to check their temperature before leaving home All audience members will pass a heat scanner as they arrive. This will detect a high temperature. Anyone with a high temperature or reporting other COVID-19 symptoms will be refunded and not permitted entry All audience members aware of these requirements at point of booking 		5	1	5	L

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of more than 6 in any group or social bubble attending	Audience Theatre Staff	3	3	9	M	<ul style="list-style-type: none"> Bookers cannot choose their own seats when booking tickets. Unreserved seating is in operation and capped at a maximum of 6. WGT will allocate each booking according to social distancing guidelines 		3	2	6	L

						<ul style="list-style-type: none"> • Audience members to be advised when booking that a maximum of 6 people in 1 bubble may attend the theatre • WGT staff to be vigilant and challenge any party who we suspect may not be from the same household 					
--	--	--	--	--	--	---	--	--	--	--	--

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of people gathering in crowds in pinch points around the theatre	Audience Theatre Staff	5	4	20	H	<ul style="list-style-type: none"> • All audience members will be given an arrival time by WGT when they receive their seat numbers to ensure a staggered arrival • All theatre bars will be closed • All seating in public areas will be removed to discourage waiting/sitting • WGT will usher the audience directly into the auditorium and their allocated seats • Any audience requiring assistance will be ushered to a separate area away from other incoming audience member • WGT will be present by the passenger lift and all toilets to ensure any queues are socially distanced 		5	1	5	L

						<ul style="list-style-type: none"> Socially distanced markings will be in place outside the theatre to manage queues in to the building 					
--	--	--	--	--	--	--	--	--	--	--	--

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of virus spreading in an enclosed, populated auditorium	Audience Theatre Staff	5	4	20	H	<ul style="list-style-type: none"> WGT benefits from an Air Handling Unit that provides fresh, not recycled air, running 24/7 Auditorium doors will remain open in between performances to increase ventilation Audience members will be seated according to social distanced guidelines Audience members will wear a face covering 		5	1	5	L

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of audience members testing positive after visiting the theatre	Audience Theatre Staff	5	3	15	M	<ul style="list-style-type: none"> All audience members to be encouraged to check in using the NHS Track and Trace App with the Theatre QR code All ticket bookers contact details taken at the time of booking 		5	1	5	L

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of crowding during egress after the performance	Audience Theatre Staff	5	4	20	H	<ul style="list-style-type: none"> All audience members will be asked to vacate by a row at a time All audience members will be advised of this via an announcement before each performance 		5	1	5	L

Identified Risks	Who may be affected	Risk level before control measure				Control measures	Actioned by	Final risk level			
		S	L	R	RR			S	L	R	RR
Risk of virus transmitting through aerosol	Audience Theatre Staff	5	4	20	H	<ul style="list-style-type: none"> Signage to be displayed to discourage audience members from singing and shouting 		5	1	5	L

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	LIKELIHOOD					

HIGH	Overall risk of transmission and further spread of COVID-19 is considered high – Immediate action required
MEDIUM	Overall risk of transmission and spread is moderate, recommend significant efforts to improve mitigation measures
LOW	Overall risk is low; however, constant monitoring is recommended and further mitigations introduced where reasonably practicable
VERY LOW	Overall risk of transmission and further spread of COVID-19 is considered very low

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost Impossible – Low Risk

SEVERITY	
5	Fatality – Very High Risk
4	Severe Injury – High Risk
3	Minor Injury – Medium Risk
2	Trivial – Low Risk
1	No impact – Low Risk